

# National Achievers Conference 2017

## EVENT FACT SHEET

*Important details enclosed. Please read carefully.*

<b>LOCATION</b>	Delhi, India
<b>VENUE</b>	<p><b>The Leela Ambience Convention Hotel, Delhi</b>  <b>1 CBD, Maharaja Surajmal road, Near Yamuna Sports Complex park, Delhi - 110036</b>  <b>Tel : +91 11 7172 1234</b></p> <p><b>Website:</b> <a href="http://www.theleela.com">http://www.theleela.com</a></p>
<b>EVENT DATE &amp; TIME</b>	<p><b>Saturday</b>    April 29<sup>th</sup> 2017                      08:00am – 08:00pm*</p> <p>*The above times for the seminar are approximately times only.</p>
<b>REGISTRATION</b>	<p><b>Saturday</b>    April 29<sup>th</sup> 2017                      07:00am onwards.</p> <p>Our staff &amp; Crew will direct you to the correct registration counter. Every participant <b>MUST</b> register. The program will start promptly at <b>8:00am on Saturday</b>. We anticipate a full house so please ensure you arrive early to check in and get a good seat. Latecomers will be admitted at the first suitable break in the program.</p>
<b>TICKET</b>	<p>An E-Ticket will be sent to you after purchase. This is your entry into the event.</p> <ol style="list-style-type: none"> <li>1. Silver Registration - Follow the signs to the Silver Registration counter. See Silver FAQs</li> <li>2. Gold Registration - Follow the signs to the Gold Registration counter. See Gold FAQs</li> <li>3. VIP Registration - Follow the signs to the VIP Registration counter. See VIP FAQs</li> <li>4. SOLITAIRE Registration - Follow the signs to the SOLITAIRE Registration counter. See SOLITAIRE FAQs</li> </ol> <p>If more than one ticket is purchased, all of the tickets will be sent out to the person who has booked and paid for the tickets. We must have the details of all the ticket holders prior to the event. Please email us on <a href="mailto:info@successgyan.com">info@successgyan.com</a> with all of the Ticket Holder details.</p>

<b>ADMISSION</b>	<p>Admission to the program is strictly upon presentation of Entry ticket or E- Admission Ticket only. Please print and present your E-Ticket at the registration counter.</p> <p><b>The right of admission is reserved.</b></p>
<b>ADMISSION WRISTBAND</b>	<p>A wristband will be issued during registration and is required for admission to the room. , A replacement fee of INR 500 will be imposed for replacement of any lost wristband.</p>
<b>SEATING ARRANGEMENT</b>	<p>The Seating Category printed on your tickets indicates your seating section. Free Seating applies only within your seating category.</p>
<b>IMPORTANT THINGS TO BRING</b>	<p><b>Must-haves:</b></p> <ul style="list-style-type: none"> <li>▪ Writing Materials</li> <li>▪ Warm jacket or sweater</li> <li>▪ Some snacks as the timing for all breaks may be irregular</li> <li>▪ Please bring your own capped water bottle (open containers are not allowed)</li> </ul>
<b>PRODUCT</b>	<p>National Achievers Conference Speakers will have various products available for sale during the Event. Only Cash and Credit cards are accepted</p>
<b>ATTIRE</b>	<p>Business wears or smart casual. Please dress comfortably, making sure you bring a sweater to each session, as the temperature in the conference facilities can fluctuate.</p>
<b>RECORDING/ TAPING</b>	<p><b>No taping or recording of any session is allowed.</b></p>
<b>MEALS</b>	<p>There will be lunch &amp; dinner breaks. Food <b>will</b> be provided (only Lunch)</p> <p>The speaker is always committed to the highest level of his presentation. Therefore, the timing for all breaks may be irregular. You are advised to bring along your own snacks. You may purchase food from the various outlets at the venue.</p>
<b>ACCOMMODATION</b>	<p><b>The Leela Ambience Convention Hotel *5-star</b> 1, CBD Maharaj Surajmal Road, Near Yamuna Sports Complex, Delhi 110032 Phone: (91)(11) 7172 1234 <a href="http://www.theleela.com">www.theleela.com</a></p> <p>** For other hotel choices, please visit <a href="http://www.booking.com">www.booking.com</a></p>
<b>PARKING</b>	<p><b>Free parking available</b></p>
<b>CONTACT</b>	<p><b>Success Gyan India Pte Ltd</b> <b>Local Contact:</b> <a href="mailto:info@successgyan.com">info@successgyan.com</a> <b>Phone:</b> +91 7299037776 <b>Address:</b> No 15, Kumaraswamy Nagar, 1st Floor, MTH Road, Villivakkam, Chennai – 600049</p>

## **FAQ's for Silver, Gold, VIP and SOLITAIRE Ticket Holders**

### **TICKETS:**

#### **When will I receive my ticket(s)?**

Tickets will be generated after payment within 5 working days. Your E-ticket is your entry into the event so you **MUST** keep it safe!

#### **If I have bought more than one ticket, will all the tickets be sent out to me?**

Yes, if you are the buyer of the tickets, then all tickets will be sent out to you. You will then be responsible for distributing the tickets to each of the ticket holders. Each ticket holder **MUST** have his or her ticket to register onsite at the event.

#### **Do I need to provide the details of each ticket holder?**

Yes if possible please provide us with the full details of each ticket holder: name, email address, mobile and postal address. Please send these details to: [info@successgyan.com](mailto:info@successgyan.com)

### **SEATING:**

#### **Are the seats allocated?**

The seats are not allocated in any of the seating sections. You can sit anywhere in your allocated section. For example, if you purchased **GOLD** tickets, you can sit anywhere in the **GOLD** section. This is the case for Silver and VIP.

#### **If I have a group attending the event, can we all sit together?**

The seats are not allocated. If your group wants to sit together then you will need to all register at the same time and enter the event together.

#### **If I want to sit next to my friend can I reserve a seat?**

No you cannot reserve any seats. If you want to sit next someone, you will need to register together & get a seat together when the doors open to the event.

### **REGISTRATION:**

#### **Do we have to register at the event even if we have our ticket?**

Yes **EVERYONE** attending the event must register. Each ticket holder must bring along their tickets to the registration counter.

Silver Registration – Follow the signs to the Silver Registration counter.

Gold Registration – Follow the signs to the Gold Registration counter.

VIP Registration – Follow the signs to the VIP lounge.

SOLITAIRE Registration – Follow the signs to the SOLITAIRE lounge.

Our staff and crew will be there to direct to you the correct registration counter.

### **What do we need to bring along to registration?**

You **MUST** present your ticket at registration; this is your entry into the event.  
Each ticket holder must bring along their tickets to the registration counter.

### **When is registration?**

Saturday 29th April 2017 7:00am – 8.00 am

### **Where is registration located?**

Silver Registration – Follow the signs to the Silver Registration counter.

Gold Registration – Follow the signs to the Gold Registration counter.

VIP Registration – Follow the signs to the VIP lounge.

SOLITAIRE Registration – Follow the signs to the SOLITAIRE lounge.

Our staff and crew will be there to direct to you the correct registration counter.

### **What do we receive when we register on the morning of April 29th?**

You will receive the event workbook and the event wristband which must be worn for the duration of the event. This will give you access to the event over the whole day.

### **EVENT TIMES:**

#### **What are the times of the event each day?**

April 29th 2017: (doors will open at 7.40am) event ends approx. 8:00pm

\*Please note these times are approximate only

### **VENUE DETAILS:**

#### **Is parking available?**

Yes, you can park your vehicle at the venue.

#### **Will I be able to buy food at the venue?**

Yes, there is plenty of eating facilities onsite at the venue.

#### **Will there be a place to store my luggage at the venue?**

No, the venue does not have a luggage storage facility. It is advised that you do not carry any luggage along with you to the event.

## **FAQ's for VIP & SOLITAIRE Ticket Holders**

### **TICKETS:**

#### **When will I receive my ticket/s?**

Tickets will be generated after payment within 5 working days. Your E-ticket is your entry into the event so you **MUST** keep it safe!

**If I have bought more than one ticket, will all the tickets be sent out to me?**

Yes, if you are the buyer of the tickets, then all tickets will be sent out to you. You will then be responsible for distributing the tickets to each of the ticket holders. Each ticket holder **MUST** have his or her ticket to register onsite at the event.

**Do I need to provide the details of each ticket holder?**

Yes if possible please provide us with the full details of each ticket holder: name, email address, mobile and postal address. Please send these details to: [info@successgyan.com](mailto:info@successgyan.com)

**SEATING:**

**Are the seats allocated?**

The seats are not allocated in any of the seating sections. You can sit anywhere in your allocated section. For example, if you purchased GOLD tickets, you can sit anywhere in the GOLD section. This is the case for Silver, VIP and SOLITAIRE.

**If I have a group attending the event, can we all sit together?**

The seats are not allocated. If your group wants to sit together then you will need to all register at the same time and enter the event together.

**If I want to sit next to my friend can I reserve a seat?**

No you cannot reserve any seats. If you want to sit next someone, you will need to register together & get a seat together when the doors open to the event.

**REGISTRATION:**

**Do we have to register at the event even if we have our ticket?**

Yes **EVERYONE** attending the event must register. Each ticket holder must bring along their tickets to the registration counter.

**What do we need to bring along to registration?**

You **MUST** present your ticket at registration; this is your entry into the event. Each ticket holder must bring along their tickets to the registration counter.

**When is registration?**

April 29th 2017 7:00am – 8:00am

If you want a good seat, come early to avoid the rush.

Refreshments will be served during registration, so come early & enjoy before the event starts.

Doors open to the main event at 7.40am

### **Where is the SOLITAIRE registration located?**

All SOLITAIRE clients will register in the SOLITAIRE lounge.

There will be directional signage to show you where to go & our friendly staff will also be there to direct you.

### **SOLITAIRE TICKET HOLDERS PRIVILEGES:**

As a SOLITAIRE ticket holder you will receive:

- Seating in exclusive, front-row Solitaire section
- SOLITAIRE admission to the event
- Private Registration Area
- Access to SOLITAIRE Lounge
- Lunch with Key Speakers
- Individual snap with Key speakers
- Workbook and Wristband
- Only 40 Participants

### **VIP TICKET HOLDERS PRIVILEGES:**

As a VIP ticket holder you will receive:

- Seating in exclusive, front-row VIP section
- VIP admission to the event
- Private Registration Area
- Access to VIP Lounge
- Lunch with Key Speakers
- Group snap with Key speakers
- Workbook and Wristband

### **EVENT TIMES:**

#### **What are the times of the event each day?**

April 29th 2017: (doors will open at 7.40am) event ends approx. 8:00pm

\*Please note these times are approximate only

### **VENUE DETAILS:**

#### **Is parking available?**

Yes, you can park your vehicle at the venue.

#### **Will I be able to buy food at the venue?**

Yes, there is plenty of eating facilities onsite at the venue.